

Application form for overseas grant under the 28th term of Pro Natura Fund

Request to: Yusho Aruga, Director General of Pro Natura Foundation Japan

Date of application: / /

1. PROJECT TITLE

<p style="color: blue; font-size: 1.2em;">Conservation of endangered species XXX</p>	<p style="color: red; font-size: 0.8em;">Title should be simple and easy to understand. Do not use subtitle.</p>
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2. APPLICANT GROUP

Name of Group	XXX Conservation Group			<p style="color: red; font-size: 0.8em;">It should be group's name, not the name of university or organization where the applicant belongs to.</p>
Name of Representative Applicant	<p style="color: red; font-size: 0.8em;">↓ Choose one</p> <p style="font-size: 0.8em;">(Prof., Dr., Mr./Ms.) First Name: Pro Family Name: Natura</p> <p style="font-size: 0.8em;">Nationality:</p>			
Institution/Organization	Department of Biology , ABC University			
Address	<p style="color: red; font-size: 0.8em;">Write down either the applicant's home address or institution's address.</p>			(Home/Institution)
Phone No.	(Home)	(Office)		
e-mail		URL		
Academic Background and Scholarly Achievements of Representative Applicant	<p style="color: red; font-size: 0.8em;">Do not extend the size of this box.</p>			

3. TYPE OF PROJECT (Tick one of the following.)

- Conservation of biodiversity Conservation of land or aquatic area
 Development of method for conservation Environmental education Others

4. OUTLINE OF PROJECT (100 words)

<p style="color: red; font-size: 0.8em;">State clearly what this group is aiming for in this project.</p>

5. AMOUNT OF SUBSIDY

1,499,000 **YEN** (US\$ 1,350,000) (\$1 = ¥ 111)

Note that the total amount of fund can be different from applied amount, depending on the current exchange rate. Please calculate with the latest current exchange rate in this application form. The maximum amount is 1,500,000 yen.

Information in this application form will be used only for the purpose used for any other purposes. We, Pro Natura Foundation Japan, will deal with private information appropriately with our privacy policy.

PROJECT PROPOSAL

1. PURPOSE OF PROJECT

(1) Write down briefly the importance and/or urgency of this project, in terms of conservation. (50 words in each box).

IMPORTANCE:

XXX is a key stone species and plays an important role in the ecosystem.....

If you would like to explain the importance and urgency at the same time, you can write in one box and delete another.

URGENCY:

XXX is classified as Critically Endangered (CR) species in IUCN Red List...

You can enlarge the font size to emphasize the point.

(2) Explain the background issue of this project, and the details about how this project came up.

(3) Write down the scope of the project and project area.

Map of field area

NOTE:

- The font size should be bigger than 12 pt.
- There is no limitation of words in each question.
- Figures and photos should be recognizable even when printed in black and white.
- **DO NOT ADD PAGES.**

2. METHODS

(1) Write down briefly the methods of this project.

Explain what kind of strategy is to be taken, what kind of tools are used, and what kind of analysis is taken in this project.

(2) Write down the specified request concerning budget planning, if necessary.

If the expenditure of particular item is quite a lot, please explain the reason.

(3) Write down the specified mention regarding the member(s) involved in this project.

Please write about the specialty of project members and the role they play in this project.

3. EXPECTED OUTCOMES

(1) Write down briefly the expected outcomes of this project. (50 words)

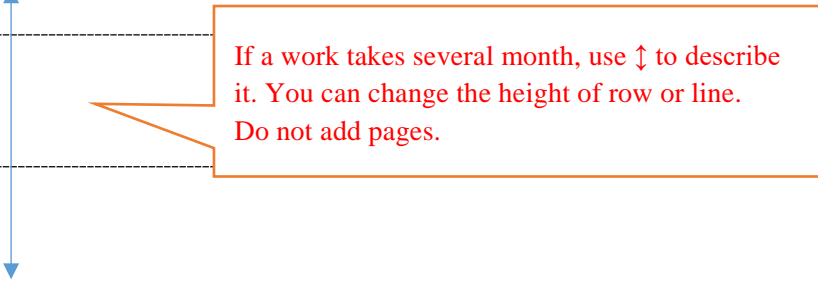
This project will contribute to...

You can enlarge the font size to emphasize the point.

(2) Write down more specifically, including how this outcome can be applicable in other research or activity projects in the future.

Please include the detailed future plan of this project.

4. ROADMAP OF THE PROJECT

Mo./YR	Schedule of the project
Oct. 2017	Decision of adoption Submission of the Receipt to the Secretariat of Pro Natura Foundation Japan
Nov.	Field survey
Dec.	
Jan. 2018	
Feb.	
Mar.	Submission of the Interim Report
Apr.	Submission of the Receipt to the Secretariat of Pro Natura Foundation Japan
May.	
Jun.	
Jul.	
Aug.	
Sep.	End of the grant period
Oct.	Submission of the Final Report and the Account Report
Nov. or Dec. 2018	Result Presentation in Tokyo

5. PROJECT MEMBERS

POSITION IN THIS PROJECT	NAME	AFFILIATION
Project Leader		
Sub Leader		
Accountant		

Write down Japanese member's name as well. A Japanese member can be a sub leader or an accountant.

6. JAPANESE MEMBER

Write down the contact information of a Japanese member.

Title(Prof.,Dr.,Mr./Ms.)	First name	Family name
Institution/Organization and position		
Address		(Home, Institution)
Post code	Country	
Telephone no. _____	Mobile phone no. _____	
E-mail address _____		
Academic background (Educational background and Scholarly achievements)		

7. ACHIEVEMENTS

List the publication, events and projects related to this application

a) Name of author (year). Title of publication. Name of journal: page numbers.
b)
c)

Project member's work can be included if it is related to this project.

8. STATUS OF OTHER GRANT APPLICATION

Specify the name(s) of organization(s) and the amount(s) of money if you have applied similar project(s) to other organization(s).

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QUESTIONNAIRE

It is compulsory to answer to this questionnaire. The answers will not affect the judgement.

1. Have you ever applied for Pro Natura Fund? If yes, how many times have you applied for this fund? (Select one of the below)

Never 1 time 2 times 3 times More than 4 times

2. Have you ever been adopted to this fund? If yes, how many times have you been adopted? (Select one of the below)

Never 1 time 2 times 3 times More than 4 times

3. How did you know about this fund? (Write down in the box.)

4. If you found any problems in Application Procedures or this application form, please write down.

5. If you have any comments to improve this funding program, please write down.

6. If you have any suggestions that the Pro Natura Foundation Japan could work on in the future, please write down.

THANK YOU FOR YOUR COOPERATION!

(SAMPLE) Expenditure Schedule (1)**Amount of Grant**

US\$13,500.00

YEN: 1,498,500

1\$ = ¥111

↑ Please convert to yen by yourself

Please refer "Expenditure item list"

The total amount will be automatically calculated and shown in this box.

Make sure the total US\$ amount is the same as the amount written in the application form.

Please round off the units that are less than 1,000 yen.

In this case, the total YEN application amount should be 1,499,000 yen in the application form.

Expense Item	Detail	Rate	Quantity	Amount
a. Equipments	Camera	\$500.00	8	\$4,000.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
(Total)				\$4,000.00
b. Consumables				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
(Total)				\$0.00
c. Commission fee				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
(Total)				\$0.00
d. Personnel	Wage for field workers	\$100.00	40	\$4,000.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
(Total)				\$4,000.00
e. Travelling	Japanese member's visit to the field (Japan - Project field, round trip)	\$900.00	2	\$1,800.00
	Petrol	\$50.00	20	\$1,000.00
				\$0.00
				\$0.00
				\$0.00
(Total)				\$2,800.00
f. Short-travels, telecommunication and transportation				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
(Total)				\$0.00

- Please see "Expenditure item list" carefully.
- You can add lines if not enough. You need to delete some unnecessary lines instead.
- Do not add pages.

Expenditure Schedule (2)

Expense Item	Detail	Rate	Quantity	Amount
g. Books and Materials				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
	(Total)			
h. Printing	Printing of survey data	\$1.00	1000	\$1,000.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
	(Total)			
i. Meeting	Lunch for meeting on [date]	\$10.00	10	\$100.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
	(Total)			
j. Rent	Analysis tool kit rent	\$100.00	10	\$1,000.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
	(Total)			
k. Others				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
	(Total)			
l. Travel expense to attend meeting for presentation of outcomes	Tokyo—Osaka	\$300.00	2	\$600.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
	(Total)			
Total Amount of Expenditure				\$13,500.00

A Japanese member must attend the meeting.
 If the representative applicant (project leader) is in Japan when the meeting is held, he/she may attend the session.
 In that case, domestic transportation, including 1 night lodging, for 2 persons (a project leader and a Japanese member) are applicable. International transportation expense for 2 persons are not applicable.